

INTERNATIONAL CONVENTION



Registration Guide for BIO KOREA 2015

BIO KOREA Organizing Committee

Conference & Business Forum Online Registration

There are two ways to get to online Program Registration page.











Conference Exhibition Business Fourm Sponsorship JOB FAIR Co-Located Events BIO Archive













Move to Program Registration Page ①



You can get to registration page directly by clicking 'Registration' on the top menu bar at the main page of BIO KOREA 2015 official website. (www.biokorea.org)

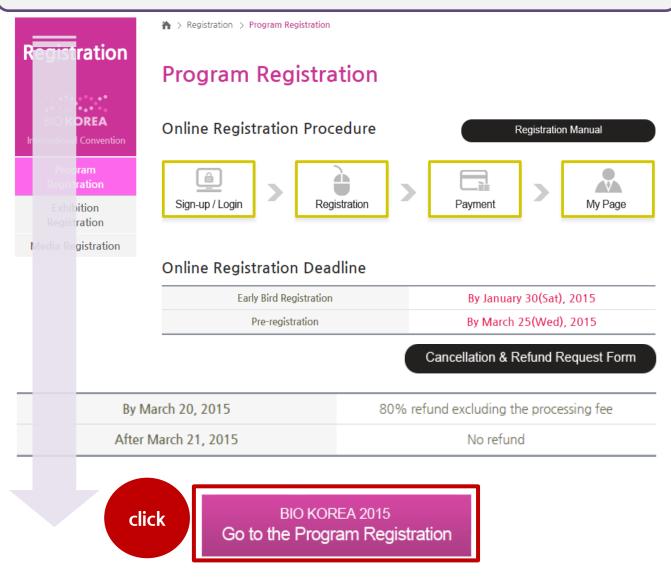
Move to Program Registration Page ②



Go to BIO KOREA 2015 main page. (www.biokorea.org) Click on 'Registration' from menu bar below the photo at the main page.



Conference & Business Forum Online Registration Click the 'Go to the Program Registration' button.



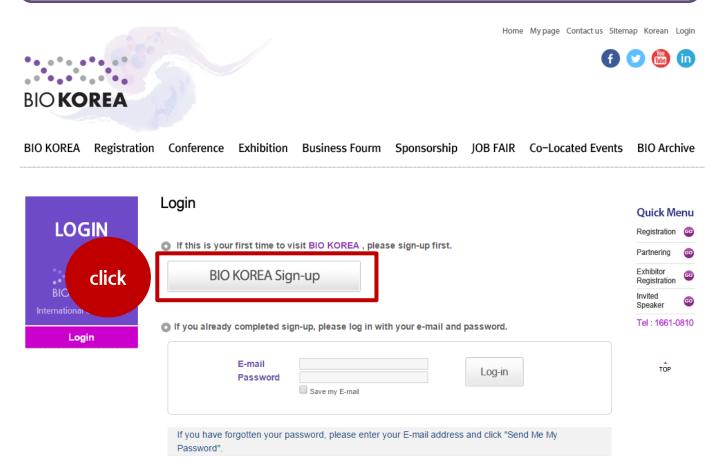
Please don't forget to read carefully registration information using mouse scroll before click the 'BIO KOREA 2015 Go to the Program Registration' button.



Online Registration

E-mail

Click the 'BIO KOREA Sign-up' button.



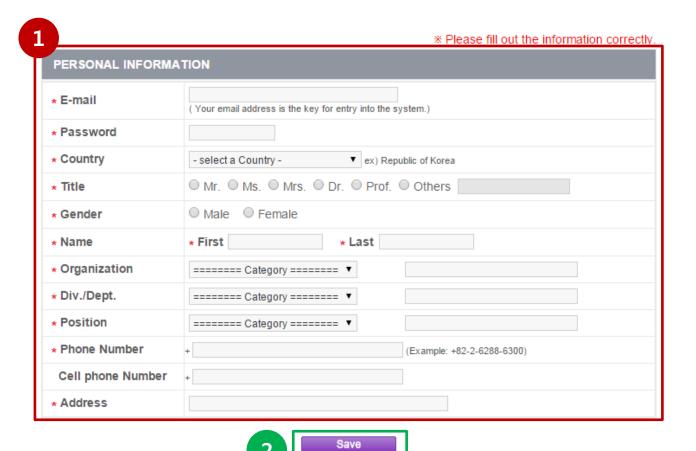
Send Me My Password



STEP 1. Attendee Information

Please fill in information thoroughly and accurately.

Sign-up



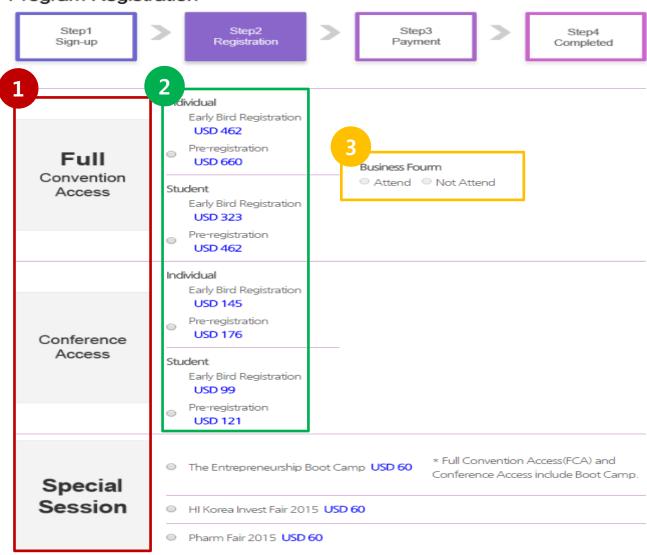
- Fields that are marked with red dot are required. Please enter all information accurately.
- Please make sure all information is entered correctly, then click 'Save' button to go to next step.



STEP 2. Choose registration category

Check option if applicable.

Program Registration



- Please read carefully the 'Registration Benefit' table on the bottom of the page, and choose registration category that suits your needs.
- Choose one from Individual/Student in your registration category chosen at step ①. *If you would like to receive student's discount, please upload the copy of your Student ID card on website.
- If you are going to choose **Full Convention Access**, please don't forget to check **Partnering attendance**.



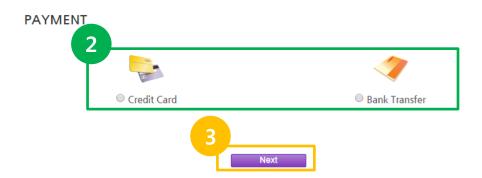
STEP 3. Check all information entered

Please check the all information you selected once again, and then select payment method.

Program Registration



TOTAL AMOUNT Category Registration Category Registration Fee Individual Full Conference Access (FCA) USD 462 Modify Partnering: Not Attend Exhibition USD 0 The Entrepreneurship Boot Camp USD 0 TOTAL AMOUNT USD 462 **BIO Promo Ticket Discount** CODE: (* Please Insert your BIO Promo Ticket Serial Number) USD 462 TOTAL AMOUNT



- Please review the registration result once again including Partnering attendance.
 - *Please enter the BIO Promo Ticket Serial Number you have.
- 2 Select payment method.
- Click 'Next' button to start payment process.



STEP 3. Select Payment method (Credit Card)

Select Credit Card, click 'Next' button to start payment process.

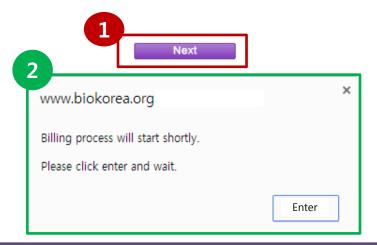
PAYMENT



On-line Credit Card Payment

- VISA, MasterCard, JCB and AMEX are accepted.
- Should you have any problem during payment process, please contact the credit card company.
- Only payment in lump sum is available refer to our regulation.

Participant's Name	
Total Payment Amount	USD 462
Registration No.	E_00077



- 1 Select Credit Card and then click 'Next' button.
- Click 'Enter' button in the pop-up message, to start payment process.
 - *Check your Internet settings to allow the pop-up message.



STEP 3. Select Payment method (Bank Transfer)

Select Bank Transfer, click 'Next' button to start payment process.

PAYMENT







Bank Transfer

Registration received without payment will not be accepted nor processed.

Bank Transfer

- All bank charges are to be paid by the participants.
- Name of the participant should be clearly stated on the bank transfer.
- A copy of the bank remittance receipt should be sent via e-mail or fax to the secretariat.

Participant's Name		Bank Name	National Agricultural Cooperative Federation	
Total Payment Amount	USD 462	Beneficiary	BIO KOREA	
Registration No.	E_00077	Account No.	301-0083-4208-11	
Swift Code	NACFKRSEXXX	Branch	Osong Bio Valley	
Address	5F, Osong Plaza B.D., 715 Yeonje-ri, Osong-eup, Cheongwon-gun, Chungcheongbukdo, Republic of Korea			



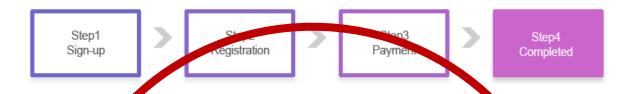
- 1 Please review the Bank Transfer information carefully.
- 2 Click 'Next' button to complete the program registration.



STEP 4. Registration completed

Your online registration is complete. You could modify your sign-up information later at 'My Page'.

Program Registration



Online Registration Completed

Your registration to BIO KOREA 2015 has completed.

- · Confirmation letter of registration will be sent to your e-mail, by finithing your registration including full payment of registration fee.
- · To m

Cancellation and Refund Policy

- Can ellation must be notified to the secretariat in writing by E-mail or Fax
 All re und will be fade af a concert be for alm list tile reas ins, and all balk charles a
 fees will be deducted from the ref tho - All re und will be rade af fees will be deducted from

By March 20, 2015	80% refund excluding the processing ree	
fter March 21, 2015	No refund	,

BIO KOREA Secretariat (Registration)

Tel: +82-1661-0 Fax: +82-2-6288-6

E-mail: registration@bio

